UNIVERSITY OF CALCUTTA

CIRCULAR

I am directed to invite curriculum vitae (enclosed format) in signed hard copy as well as electronic copy from eligible Professors of the University for the Deans of Each Faculty Council of Post-graduate Studies in Science, in Engineering & Technology and in Commerce, Social Welfare and Business Management within 01.12.2016 to the office of the undersigned (mail to: registrarcu2016@gmail.com).

The eligibility criteria as laid down in sub-section (4) and (8) of Section 27 of The West Bengal University Laws (Amendment) Act, 2012 are furnished hereunder:

1) The Selection Committee shall consider the names of eligible professors of the University for the selection of Dean and give proper weightage to academic excellence and adequate experience in academic and administrative governance while preparing the panel of two Professors in order of their preference for each and every Faculty Council of Post-graduate Studies:

Provided that no person shall be eligible for the post of Dean more than one term in his service tenure in the same University:

Provided further that no person holding the post of Dean in the University, on the date of commencement of this Act, shall be eligible for further selection of Dean in the same University.

2) Every Dean appointed as per provisions of this Act shall hold the office for three years or until he retires or vacates his office for any other reasons:

Provided that a professor shall only be eligible for empanelment for the post of Dean who has at least three years of service in his account before the age of superannuation.

Prof. Soma Bandyopadhyay
Registrar

1. Name in full:

2. Department:

3. Date of Birth (DD/MM/YYYY):

4. Academic Records

Examination/Degree	Board/Council/ University/Other Examining Body	Year of Completion	CGPA/ % Marks	Major Subjects/ Discipline
High School Level/ Name of Degree				
Undergraduate (UG) Name of Degree				
Masters level (PG) Name of Degree				
Ph.D (Sc./Engg./Arts/Com/Others)				

5. Post Doctoral Experiences:

6. Experience in Industry and /or in teaching / research:

7. Publications (List of publications to be enclosed as annexure):

   a. Number of National and International Referred Journal Publications:

   b. h-index (e.g. Scopus), if any:

   c. Number of International Conference publications:

   d. Number of Books / Monographs/ Reference Books/ Text Books (list to be enclosed as annexure with name of publishers and year of publication):

   e. Chapters contributed in Edited Volumes published by

   Foreign publishers:

   Indian publishers:

   f. Number of Edited Volumes published (enclose list as annexure):

   g. Number of Patents:

8. Significant Honours and Awards received with name of awarding agency and year including National Academy Fellowships, National Award, etc.:

9. Research projects and Consultancy carried out / ongoing funded by Government funding agencies / industries or organization of national and International repute:

   a. Research projects (mention whether PI/Co PI)

Title of the Project	Funding Agency/ Institute with amount approved	Year of duration	Completed / ongoing

   b. Consultancy (mention whether PI /Co PI)

   Use additional sheet if necessary.

10. Ph.D. Research Supervised (clearly mention whether sole / joint supervision):
    Completed:
    In Progress:

11. Administrative Experience (Academic and Research Administration & Committee membership):

    a) International Level:

    b) National Level:

    c) State level:

    d) University Level:

    e) Department Level:

12. Date of joining as Lecturer, Assistant Professor, Associate Professor / Reader and Professor as applicable in this University.

13. Vision statement in terms of the role envisaged during the Dean's tenure: maximum 1 page (enclose as annexure):

14. Any other relevant information.

    Date:
    Place: Signature